



Office of the Development Commissioner for Handlooms

Ministry of Textiles

Government of India

Udyog Bhawan, New Delhi

Notice Inviting E-Tender (NIT)

No. 6/3/2018-DCH/P&S

Expression of Interest (EoI)/Request for Proposal (RFP)

**Appointing Agency for Evaluation Study of the Implementation of
Yarn Supply Scheme**

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No. 6/3/2018-DCH/P&S
Government of India
Ministry of Textiles
Office of the Development Commissioner for Handlooms

**Notice Inviting E-Tender
PART-I**

Office of the Development Commissioner for Handloom, Ministry of Textile, Government of India invites online bids through two bid system (Technical and Financial) for appointing Agency to conduct “Evaluation study of the Implementation of Yarn Supply Scheme (YSS) in the country during 2017-18 to 2019-2020”. Manual bids shall not be accepted.

2. The tender documents may be downloaded from Office of Development Commissioner for Handlooms website www.handlooms.nic.in (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET as under:

CRITICAL DATE SHEET

| | | |
|---|---|--------------------------|
| 1 | Published Date | 26/08/2019, 15:00 Hrs |
| 2 | Bid Document Download Start Date and Time | 26/08/2019, 16:00 Hrs |
| 3 | Pre-Bid Meeting | 05/09/2019, 15:00 Hrs |
| 4 | Bid Submission Start date | 11/09/2019, 18:00 Hrs |
| 5 | Bid Document Download End Date and Time | 18/09/2019,15:00 Hrs |
| 6 | Bid Submission End Date and Time | 18/09/2019,15:00 Hrs |
| 7 | Technical Bid Opening Date and Time | 19/09/2019, 15:00 Hrs |
| 8 | Financial Bid Opening Date and Time | To be intimated later on |

3. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Contractors/Bidders are advised to follow the instructions provided in the “Instructions to the Contractors/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>” in the **Annexure – I**. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4. Bidders shall not tamper/modify the tender form including downloaded financial bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and bidder is liable to be banned from doing business with Office of Development Commissioner for Handlooms.

5. Intending tenderers are advised to visit Office of Development Commissioner for Handlooms website www.handlooms.nic.in and CPPP site <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.

6. Earnest money deposit (EMD):

| | |
|-----------------------|---|
| Earnest money deposit | INR 50,000 (Indian Rupees Fifty Thousand only) in the form of DD or BG from any Scheduled bank of India and drawn in favour of PAO(Textiles), New Delhi. (BG format is at Annexure-VIII) |
|-----------------------|---|

7. If the EMD is submitted through BG, the minimum validity date of the BG should be 120 (one hundred twenty) days from the last date of submission of the bids. The Hard Copy of original instruments in respect of EMD must be delivered to the address given below on or before bid submission end date/time as mentioned in the critical date sheet. Bids not accompanied with EMD are liable to be rejected. NSIC registered agencies are exempted for EMD.

Deputy Development Commissioner (Handlooms)
Room no. 55A, Udyog Bhawan
Ministry of Textiles, New Delhi – 110 011
Contact: 011-23061865

8. Bids will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Pre-Qualification/Technical-Bid, the results of their qualification as well as Financial Bid opening will be intimated later.

9. Submission of Bids:

The bids shall be submitted online in two parts, viz., Fee/Technical bid and Financial bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. The offers submitted by Fax/email shall not be considered. No correspondence will be entertained in this matter.

9.1 Fee/Pre-Qualification/Technical Bid (Check list):

The following documents are to be self-attested and furnished by the Bidder as a part of Technical Bid as per the **Annexure –II** along with EMD as applicable:

- a) Scanned Copy of Certificate of Incorporation / Registration / Service Tax Registration certificate MOA, PAN Card and GST Registration certificate as applicable.
- b) Scanned Copy of Audited Balance sheet plus Profit and Loss account of last three years audited by certified CA.
- c) Scanned copy of RFP Acceptance Letter as per format provide in Annexure - III.
- e) Scanned copy of Power of Attorney for the Authorized Signatory as per format provide in Annexure- IV.
- f) Scanned copy of blacklisting certificate as per format provide in Annexure - V.
- g) Scanned Copies of certificate of work completion along with the details as per the format provided in Annexure - VI.
- h) Scanned copy of proof for payment of EMD.
- i) Scanned copy of previous three years Income tax return.
- j) Scanned copy of Approach, Methodology and Detailed Work Plan as per format provided in Annexure – VII.
- k) Price bid undertaking (Annexure – XI)

9.2 Financial Bid :

Financial Bid Submitted in the form of Bill of Quantity (BOQ) uploaded on portal.

PART-II

1. PRE-QUALIFICATION / MINIMUM ELIGIBILITY CRITERIA :

Bidders need to fulfill all the pre-qualifications conditions mentioned in the table given below:

| Sl | Pre-Qualification Criteria | Proof Required |
|----|--|--|
| 1. | The Agency should be a Company registered under Companies Act, 1956/ Society Registration Act, 1860/ Autonomous Body / Partnership Firm / Proprietorship Firm / Limited Liability Partnerships in existence for the last 3 years | Copy of Certificate of Incorporation / Registration / MOA as applicable. |
| 2. | The Agency should have a valid PAN and GST | The Agency should have a valid PAN and GST |
| 3. | The Agency should have a minimum average annual turnover of INR 2 Crores (Rupees Two Crores) during the last three years | Copy of Audited Profit and Loss Statement and Balance sheet. |
| 4. | The Agency should have previous such experience of evaluation study in in last 5 years. | Copy of certificate of work completion along with the details as per the format provided in Annexure – VI. |

2. TIME FRAME: The study shall have to be completed **within 3 months from the Date of awarding the contract.**

- 25 hard copies of the Final Report & 10 soft copies in electronic format in a CD shall be submitted by the agency at the end of study.

3. PRE BID CONFERENCE:

The Office of Development Commissioner for Handlooms shall organise a Pre Bid Conference from 05/09/2019 at 03:00 PM in the Deputy Development Commissioner (Handloom), Room No.55 A, Udyog Bhawan, Ministry of Textiles, New Delhi – 110011. The bidders are requested to submit any questions (in the format given at Annexure - X) in writing not later than upto 04/09/2019 at 05:00 PM . However, prospective bidders are free to raise their queries during the meeting and responses will be conveyed to all the prospective bidders by way of hosting amendments/ clarifications on the websites at www.handlooms.nic.in and <https://eprocure.gov.in/eprocure/app> in accordance with the respective clauses of the RFP. Queries can also be sent to Email: kc.shakdwipee@gov.in

4. AMENDMENT OF BIDDING DOCUMENTS:

- (a) At any time prior to Pre-Bid Conference or the deadline for submission of bids, Office of Development Commissioner for Handlooms, for any reason, whether at its own initiative or in response to the clarifications requested by prospective Bidders may modify the bidding documents by issuing amendment(s).
- (b) All eligible Bidders are requested to visit the said websites on regular basis for checking necessary updates.
- (c) In order to allow bidders a reasonable time to take the amendment into account in preparing their bids, Office of Development Commissioner for Handlooms, at its discretion, may extend the deadline for the submission of bids.

5. GUIDELINES FOR SUBMITTING BIDS:

A) Pre-Qualification/ Technical Bid:

The Pre-Qualification/Technical Bid shall include the following information:

- a) Copy of Certificate of Incorporation / Registration / Service Tax Registration certificate MOA, PAN Card and GST Registration certificate as applicable
- b) Copy of Audited Balance sheet plus Profit and Loss account of last three years audited by certified CA.
- c) Copy of RFP Acceptance Letter as per format provide in Annexure - II.
- d) Outline of relevant experience of the Agency on works of a similar nature with details of past experience and current work in hand in the Format provided in Annexure - VI . Copy of Work Completion Certificate shall be attached for each of the assignments.
- e) Copy of Power of Attorney for the Authorized Signatory as per format provide in Annexure -IV.
- f) Copy of blacklisting certificate as per format provide in Annexure - V.
- g) Copy of proof for payment of bid document cost and EMD.
- h) Income Tax Return for last three years.
- i) A description of the manner in which agency would plan to execute the work. It should include approach, methodology and detailed work plan for carrying out the work in in the Format provided in Annexure - VII.
- j) Financial Bid undertaking as per format provide in **Annexure - XI**

B). Financial Bid:

Financial Bid Submitted in the form of Bill of Quantity (BOQ) uploaded on portal.

6. SELECTION CRITERIA:

A techno-financial evaluation of the submitted proposals will be carried out on a relative basis. The details are as follows:-

- I. Fee/Technical Bid will be opened first for ascertaining the eligibility of the bidder. The technical proposals bids viz. Financial Bid of only those agencies will be opened which list out contents as provided in Technical Bid.
- II. Financial Bid will be opened thereafter. Technical scores will be evaluated on the following parameters:-

Evaluation parameters and criteria for Technical Score

| S. No. | Minimum Technical Criteria | Points | Max. Points |
|--------|--|---|-------------|
| 1. | The Agency should have total turnover exceeding Rs.15 crores during last three years with positive net worth. | > 25 Crore = 10 20 -25 = 7 15- 19 = 5 <15= 0 | 10 |
| 2. | The Agency should have prior experience of handling government evaluation studies in textile sector/ handloom sector. | > 5 assignments = 10 3 - 5 = 7 < 3 = 5 0=0 | 10 |
| 3 | The Agency should have experience of executing studies with large sample size from multiple locations in India viz (Metros, Tier 1 & Tier 2 cities) | Atleast any one=5 Any two=7 All three= 10 | 10 |

| | | | |
|---|---|--|----|
| 4 | The Agency should have office presence in at least 10 different locations in India, including metros. | > 20 = 10 16 – 20 = 7 10 – 15 = 5 <10=0 | 10 |
| 5 | The Agency should have trained manpower with minimum experience of 10 years in carrying out evaluation studies in textile sector/ handloom sector | <5=0 5-15 = 5 16-20 = 7 >20 =10 | 10 |
| 6 | Project Methodology, approach and work plan including (a) listing of information needed to address the issues outlined, (b) details of methodology proposed specifically outlining type of studies proposed for specific information and proposed sequencing of those studies (c) time lines for each study proposed and (d) any other relevant details to develop greater understanding of consumers /weavers & weavers agency | Criteria, adequacy and appropriateness of the proposed methodology and work plan w.r.t scope of work | 50 |

Note: The minimum qualifying score for Technical Evaluation will be 60 mark.

III. After Technical Evaluation, Financial proposals viz. Financial Bid of only those consultants who have qualified technically will be opened.

IV. Financial bid value will be calculated using following formula:-

$$\text{Financial bid value} = \text{Total fees including taxes.}$$

V. Estimation of the Total Score

Technical score will have a 70% weightage while financial offers will have a 30% weightage out of total of 100 points each in deciding the final selection of the consultant.

7. AWARD OF CONTRACT:

a) The notification regarding qualification/disqualification will be through e-procurement portal only. No separate notification will be sent in this regard.

b) The evaluation committee will determine whether the financial proposal/ information is complete in all respects and the decision of the evaluation committee shall be final.

c) In case of failure on part of successful bidder (L-1) to accept the offer for execution of the given award of contract due to any reasons, Development Commissioner for Handlooms is unable to finalize a service agreement with the bidder ranked first, Development Commissioner for Handlooms may proceed to the next ranked bidder, and so on until a contract is awarded. A contract will be awarded to the responsible, responsive bidder whose proposal conforms to the RFP and is, in the opinion of the Development Commissioner for Handlooms, the most advantageous and represents the best value to the project, price and other factors considered.

- d) The proposal will be valid for 120 days from the date of submission; Development Commissioner for Handlooms will make its best effort to select the survey agency within this period.
- e) Cost of preparing the proposal and incidental expenses shall be borne by the bidders and the Development Commissioner for Handlooms will in no case be responsible or liable for these expenses regardless of the conduct or outcome of the tenders.
- f) On completion of the process of selection, the agency selected shall be awarded the contract by issuing the letter of intent (LOI). The issue of LOI shall be the deemed date of commencement of the assignment and shall be completed as per the period stipulated in the contract. Within 15 days of LOI, the survey agency should execute an agreement with the Development Commissioner for Handlooms.
- g) The successful survey agency cannot sublet the assignment to other individual/ firms/ organizations.
- h) Please furnish the detailed address, telephone number, fax number and electronic mail address for proper and fast communications.
- i) Information/ clarification, if any required, may be obtained from Office of Development Commissioner for Handlooms, Ministry of Textiles, Udyog Bhawan, New Delhi. Tel: 23061865; E-mail : kc.shakdwipee@gov.in.

8. GENERAL INSTRUCTION AND TERMS & CONDITIONS:

- a) The proposal along with all the correspondence and documents relating to the RFP exchanged by the Agency and Development Commissioner for Handlooms shall be written in English language.
- b) Development Commissioner for Handlooms reserves the right to cancel the RFP at any stage without assigning any reason.
- c) **Performance Bank Guarantee (PBG):** The successful bidder shall at his own expense deposit with Development Commissioner for Handlooms, within ten (10) working days of the date of issue of letter of intent or prior to signing of the agreement whichever is earlier, an unconditional and irrevocable Performance Bank Guarantee (PBG) with validity not less than 14 months from a Nationalised / Scheduled bank acceptable to Development Commissioner for Handlooms, payable on demand, for the due performance and fulfilment of the contract by the bidder. The PBG format is at Annexure-IX.
This Performance Bank Guarantee (PBG) will be for an amount equivalent to 10% of the contract value. All incidental charges whatsoever such as premium, commission etc. with respect to the performance bank guarantee shall be borne by the bidder. The performance bank guarantee may be discharged/returned by Development Commissioner for Handlooms upon being satisfied that there has been due performance of the obligations of the bidder under the contract. However, no interest shall be payable on the performance bank guarantee.
- d) The bidder is advised to attach any additional information that is considered necessary in regard to establish the capabilities. No further information will be entertained after submission of application unless it is required by Development Commissioner for Handlooms. The Development Commissioner for Handlooms, however, reserves the right to call for additional information and clarification on information submitted by the bidders.
- e) Penalty will be imposed if agency fails to execute the work within the period mentioned in the implementation schedule. For delay after elapse of agreed contract duration, a penalty of 1% of the total project cost will be deducted on a weekly basis. If the delay is more than 2 months, DC (Handlooms), at his discretion, may terminate the contract and allot the incomplete work to another agency at risk & cost of the contracted agency.

- f) The person to sign the contract agreement shall be duly authorized.
- g) The data, schedules, reports and other material used by the agencies during the conduction of the task shall remain the property of the Development Commissioner for Handlooms. The Agencies will not be allowed to use this information in any forum, national or international, without the explicit permission given in writing by the Development Commissioner for Handlooms.
- h) The RFP shall not bind the Development Commissioner for Handlooms in any way what so ever to offer any job to the applicant if it is decided to abandon the task.
- i) Should any dispute arise, it may be referred to a sole arbitrator appointed on mutual consent. The place of the arbitration shall be New Delhi, India. The Arbitration proceeding shall be governed by the Arbitration and Conciliation Act of 1996 as amended from time to time. The proceedings of arbitration shall be in English language.
- j) The Development Commissioner for Handlooms may at anytime terminate the Contract Agreement by giving a written notice to the Agency. Termination of contract will be without Compensation to the Agency provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Development Commissioner for Handlooms.
- k) Selected agency is required to submit the progress report on fortnightly basis to the office of Development Commissioner for Handlooms.
- l) Infrastructure support to carry out the task shall be the responsibility of the Agency selected.
- m) Cost of travel and stay of the officials from agencies for attending training/meeting will not be reimbursed by Development Commissioner for Handlooms.

09. PAYMENT SCHEDULE:

Mobilization fee @15% of total project cost will be provided as advance against a bank guarantee of equal amount. Afterwards the payment will be made based on actual work carried out by the agency. Following payment terms for this study will be as under:

- 1) **First Installment:** 20% - on submission of inception report within 30 days from the date of awarding of the contract with a presentation on ground covered.
- 2) **Second Installment:** 30% - on submission of the draft report within 3 months from the date of award of work.
- 3) **Final Installment:** 35% - on submission of the final report and its acceptance by the Government.

10. Force Majeure:

If at any time the performance, in whole or in part, by either of any obligation under the contract, shall be prevented or delayed by reasons of any war or hostility, acts of public enemy, civil commotion, sabotage, fire, flood, explosion, epidemic, quarantine restriction, strikes, or acts of god (hereinafter referred to as events), provided notice of happening of any such eventuality is given by either party to the other within 21 days from the date of occurrence of the event, party shall by reasons of such event, be entitled to determine the contract arising out of the contract nor shall either party have any claim for damages against the other in respect of such event. Obligations arising out of this contract shall resume after the event or events have come to an end or ceased to exist. The decision of DC(Handlooms) as to whether such event or events have come to an end or ceased to exist will be final.

11. INSTRUCTIONS FOR ONLINE BID SUBMISSION:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to

assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured login by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ' My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / email in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been made. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

PROCEDURE OF SUBMISSION OF BIDS ON PORTAL

1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

3) Bidder has to select the payment option as "offline" to pay the EMD as applicable and enter details of the instrument.

4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/banker cheque any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

9) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 3070 2232. Foreign bidder can get help at +91-7878007972, +917878007973.

12. **Office of the Development Commissioner for Handlooms, Ministry of Textiles reserves the right to reject any EoI without assigning any reason.**

Sd/-
(Deputy Development Commissioner)

PART-III

TERMS OF REFERENCE / SCOPE OF WORK:

1. EXECUTIVE SUMMARY

Government of India is implementing **Yarn Supply Scheme (YSS)**, throughout the country to make available all types of yarn, used in the Handloom sector at Mill Gate Price to the eligible handloom weavers/agencies to facilitate regular supply of yarn to the handloom sector. Further, in order to facilitate handloom sector/weavers to compete with Mill Sector, 10% price subsidy is provided under Yarn Supply Scheme on cotton, domestic silk, woolen yarn and linen yarn in hank form with quantity restrictions.

2. OVERVIEW OF THE SCHEME

The mill gate price scheme was introduced by the Government of India in 1992, for supply of yarn to the handloom weavers at the price in which it is available at the mill gate. The scheme has been continued since then. During the 12th five year plan, the title of scheme has been renamed as Yarn Supply Scheme (YSS) from 17.01.2014 for implementation in 12th Plan. The subsidy has been provided upfront to the beneficiary. Accordingly, Yarn Supply Scheme was approved for implementation during 12th Plan having components namely, (i) Supply of yarn at Mill Gate Price (ii) 10% Price Subsidy on cotton, domestic silk, woollen and linen yarn in hank form.

3. BACKGROUND OF THE SCHEME

Handloom sector is a labour intensive occupation spread throughout the country, mostly in villages. The handloom sector employs over 35.23 lakh persons in weaving and allied activities (as per handlooms census of India 2019-20). The main raw material used by this sector is yarn, which is being produced by spinning mills. The yarn trade was controlled by the traders and most of the handloom weavers were dependent on the traders for their yarn requirement. This had resulted in unchecked escalation in yarn prices and shortage in its availability. Details of scheme is also available on the website www.handlooms.nic.in

Government of India had felt the need for the formation of a national level apex body to overcome those problems by effective intervention in the yarn market and therefore, set up the National Handloom Development Corporation (NHDC) Ltd., a Government of India undertaking in 1983. The main objective of NHDC is to make available to weavers throughout the country, yarn of the appropriate and required quality, through a well-ordered system. The nodal agency for the implementation of this scheme is NHDC. National Handloom Development Corporation (NHDC) Ltd., Lucknow was set up in February, 1983 by the Government of India as a Public Sector Undertaking under the Companies Act, 1956. The Authorized Capital of NHDC Ltd. is Rs.2000 lakh and its Paid up Capital is Rs.1900 lakh. The main objectives of NHDC are:

- Procurement and supply of inputs at reasonable prices.
 - Promotion of production, marketing including taking up of other developmental activities.
 - Initiating developmental activities for upgrading the technology in the Handloom Sector and improving productivity. Details of organization is available on its website www.nhdc.org.in
- a) **Brief write up on the scheme including Objective, Implementation Mechanism, Scheme architecture / design:**

In order to make available all types of yarn, used in the Handloom sector at Mill Gate Price, Government of India is implementing **Yarn Supply scheme** throughout the country to the eligible handloom weavers/agencies to facilitate regular supply of yarn to the handloom sector. Further, in order to facilitate handloom sector/weavers to compete with Mill Sector, 10% price subsidy is provided under Yarn Supply Scheme on cotton, domestic Silk, Woolen yarn and Linen yarn in hank form with quantity restrictions.

The objective of “Supply of yarn at Mill Gate Price” component is to make available all types of yarn at Mill Gate Price to the eligible agencies so as to facilitate regular supply of basic raw materials to the handloom sector and help utilize the full employment potential of the sector.

The objective of “10% Price Subsidy” component is to make available yarn in hank form at subsidized price to the eligible agencies so as to facilitate handloom sector to compete with mill sector.

The supply mechanism followed by NHDC is as under:-

- The beneficiaries can place the indent for their requirement of yarn for one month at a time.
- List of weavers to whom yarn is given against previous indent should be submitted by Cooperative Societies, SHGs and JLGs while placing the new indent.
- The indent may be placed through e-Dhaga app or through yarn depot as mentioned in the yarn passbook.
- Indent placed through e-dhaga will be directly placed to the NHDC while the indent placed at yarn depot will be forwarded to the NHDC by the depot operating agency. The yarn depot will mention the yarn passbook number of each beneficiary in the indent. Indents will be accepted along with 10% advance and balance payment will be collected against delivery.
- The NHDC will tie-up the supplies from the suppliers as per the demand specifications.
- Purchase order & sale invoice will be raised separately by the NHDC. The NHDC will provide sales invoice to yarn depot for collecting the balance payment.
- The beneficiaries should use the yarn under the scheme for the production of cloth on their own handloom.
- Department/Corporations/Apex Societies/Cooperative Societies/SHGs/JLGs should supply the yarn under the scheme to their member societies/weavers directly enrolled under them by passing on the benefits of the scheme to them in full.

b) **Name of Sub-schemes / components:** –

Yarn Supply Scheme has been approved for implementation during period from 2017-18 to 2019-20 with following components:

1. Supply of Yarn at Mill Gate Price
2. 10% Price Subsidy on Hank Yarn

c) **Year of commencement of scheme:**

The mill gate price scheme was introduced by the Government of India in 1992, for supply of yarn to the handloom weavers at the price in which it is available at the mill gate. The scheme has been continued since then. During the 12th five year plan, the title of scheme has been renamed as Yarn Supply Scheme(YSS)from 17.01.2014 for implementation in 12th Plan.

d) **Present status with coverage of scheme (operational / non-operational):**

At present yarn is supplied on subsidized rates in 30 States/UTs under the Yarn Supply Scheme. The National Handloom Development Corporation(NHDC) is the implementing agency. As implementing agency, the NHDC is responsible for issue of yarn passbook to all the weavers, opening of adequate number of new yarn depots, obtaining the requirements of yarn, action plan for distribution of hank yarn. To reduce the delivery period and supply the smaller quantities, there are 46 yarn warehouses and 641 yarn depots.

e) **Sustainable Development Goal (SDG) Served:**

The scheme aimed to provide yarn at weavers door step and weavers are being benefited by the provision of reimbursement of the entire transportation cost. All handloom weavers having handlooms will have access to subsidized yarn supply. In case of misuse of benefit by the beneficiaries for the first time, Office of the Development Commissioner for Handlooms shall be competent to recover the benefit amount with 10% interest. In case of second misuse, besides recovery he shall be deprived from receiving supply for one year. On third misuse, besides recovery and debarment for life, he shall be liable for criminal action under IPC and other criminal laws.

f) **National Development Plan (NDP) Served:**

The scheme aimed to provide yarn at weavers door step and weavers are being benefited by the provision of reimbursement of the entire transportation cost. All handloom weavers having handlooms will have access to subsidized yarn supply.

4. BUDGETARY ALLOCATION AND EXPENDITURE PATTERN OF THE SCHEME

(Rs. In crore)

| Scheme Name | 2014-15 | | | 2015-16 | | | 2016-17 | | | 2017-18 | | | 2018-19 | | |
|--------------------|---------|--------|--------|---------|--------|--------|---------|--------|--------|---------|--------|--------|---------|--------|--------|
| | BE | RE | Actual | BE | RE | Actual | BE | RE | Actual | BE | RE | Actual | BE | RE | Actual |
| Yarn Supply Scheme | 130.00 | 130.00 | 127.81 | 330.00 | 321.96 | 321.96 | 260.30 | 261.50 | 261.35 | 242.00 | 200.00 | 199.84 | 150.00 | 155.41 | 126.84 |

5. SUMMARY OF PAST EVALUATION SINCE INCEPTION OF SCHEME

| Year of Evaluation | Agency hired for Evaluation | Recommendations made and accepted | Recommendations made but not accepted |
|--------------------|--|---|---------------------------------------|
| 2016-17 | M/s Price water House Coopers Pvt. Ltd | <ol style="list-style-type: none"> Ensuring last mile transportation. Exploring possibilities to reduce time taken to reimburse transport charges and depot operating charges. Location of depots may be reviewed to ensure minimum movement of the weavers. Introduction of ERP and Mobile app (E-dhaga) to improve the efficiency of the system and its transparency. | NA |

6. METHODOLOGY

a) **Approach (Methodology adopted), Division of Country into 9 Geographical Regions / Zones :**

The scheme is presently implemented in 30 States/UTs divided into 9 regions (Varanasi) Madhya Pradesh, Utrakhand and Uttar Pradesh; (Panipat) Delhi, Haryana, Himachal Pradesh, Jammu & Kashmir, Punjab and Rajasthan; (Kolkata) Bihar, Jharkhand and West Bengal;

(Bhubaneswar) Odisha; (Guwahati) Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim and Tripura ; (Hyderabad) Chhattisgarh, Gujarat, Maharashtra and Telengana; (Vijaywada) Andhra Pradesh and Karnataka; (Coimbatore) Pondicherry and Tamilnadu; (Kannur) Kerala; through these regional offices of NHDC in the concerned States.

b) Sample size and sample selection process, tools used : field study / questionnaire, primary and secondary data:

The coverage of the scheme is limited to 30 States/UTs. The sample survey will be 10% on random sampling basis in consultation with State Governments and National Handloom Development Corporation's offices for eliciting the information on the primary handloom societies/organizations who have taken advantage from the yarn depots. Well-structured questionnaires with required parameters will be prepared for the study to get the primary information. 10% random sample will be taken for the personal interviews from the individual weavers within the primary societies or depot/warehouse agencies selected within 10% random sample. The samples States will be fifteen i.e. Andhra Pradesh, Tamil Nadu, Kerala, Karnataka, Assam, Tripura, Manipur, Uttar Pradesh, Haryana, Jammu & Kashmir, West Bengal, Orissa, Bihar, Madhya Pradesh and Gujarat. The sample survey will also include the yarn supply in the cluster sanctioned under the Integrated Handloom Development Scheme/ Integrated Handloom Cluster Development Scheme/ National Handloom Development Program in different States. The survey will also include the spinning mills with which National Handloom Development Corporation is procuring yarn.

7 OBJECTIVE OF THE STUDY

- **Performance of the scheme based on the Output / Outcome indicators:** The scheme leads to direct benefit to handloom weavers in the sector. However the study may focus on overall impact on the handloom sector as under:
 - a) Whether the scheme has benefited the handloom weavers and if so, To what extent.
 - b) How far the scheme has been instrumental in creating job opportunities.
 - c) How far the scheme has benefited weavers to get easy access of good quality yarn at their door steps in sustenance of their employment.
 - d) How far the scheme has been instrumental in arresting migration of weavers to other profile.
 - e) Whether the scheme has enhanced the income of weavers by getting subsidy under the scheme.
 - f) Whether the regular supply has helped in registering increased production.
 - g) To assess the satisfaction level of the various customer agencies/institutions who are procuring yarn under YSS through NHDC.
 - h) To study the general perception & expectation of the customers and the extent to which the same have been met.
 - i) Whether the coverage of the NHDC is sufficient to meet the requirements of weavers organization on the satisfaction level on the following parameter:-
 - The time taken for the delivery of the yarn.
 - The quality of yarn.
 - The mode of transport by which the yarn is sent.
 - The response of the NHDC to the weavers' Yarn requirement queries.
 - The quantum of paper work involved in total process.
 - The administrative problems in the operation of the scheme.
 - The price of yarn under this arrangement.

- The choice of supplier mill.
 - The requirement of the scheme asking to execute an undertaking.
 - The time taken for reimbursement of transport depot operation charges and 10% subsidy.
 - The rate of payment for the depot arrangement and reimbursement of 10% subsidy.
 - Transparency of the entire operations under the scheme.
 - Study the possibilities of adding more fibres in the scheme.
 - Study & Review the quota quantities being offered under the scheme.
 - Study & review the transport subsidy charges under the scheme.
- j) Whether the benefit of reimbursement of transport expenditure and 10% subsidy through DBT is actually passed on to the weavers in full, if not to what extent? Whether there is a need to enhance the reimbursement rate: if so, to what extent.
- k) Whether the reimbursement rate allowed to NHDC is justified to meet the actual expenditure and reasonable overhead charges for implementing the scheme, if so suggestions for correction.
- l) The demand for yarn supply in certain States including North Eastern States is far below their actual requirement. What are the reasons for this and how can the demand be enhanced? Whether there is any need for revision of reimbursement rate for N.E. States.
- m) Whether there is any diversion of the yarn supplied under this scheme towards any other purpose; if so, to what extent, and suggestions for prevention of any misuse in the future?
- n) The study shall also include:-
- Whether the customers suffered due to delays in delivery of yarns under the scheme and if so the details
 - Details, if any, of getting the same type of yarn from the same Mill at a price lower than that under the scheme at any time
 - Details of complaints made if any
 - Details of satisfaction over the action taken on complaints made if any
 - Details of any other point with regard to the scheme not favorable to the weavers' community/end beneficiaries
- o) To identify the deficiencies/weaknesses and shortcoming in the implementation of the scheme to suggest remedial measures.
- p) Whether the target of opening of yarn depot in weavers concentrated area is achieved, and if so, to what extent.
- q) Whether the target of opening of yarn warehouse in each State where weaver is present is achieved, and if so, to what extent.
- r) Whether the E-dhaga app is helpful for placing the indent, and if so to what extent.

8 ADDITIONAL PARAMETERS:

a) Coverage of beneficiaries

| State | | | | District | | | |
|-------|--------|-------|--------|----------|--------|-------|--------|
| Urban | | Rural | | Urban | | Rural | |
| Male | Female | Male | Female | Male | Female | Male | Female |
| SC/ST | SC/ST | SC/ST | SC/ST | SC/ST | SC/ST | SC/ST | SC/ST |

Fund is directly provided to IA i.e. NHDC for implementation of scheme.

b) Implementation mechanism:

The supply mechanism followed by NHDC is as under:-

- The beneficiaries can place the indent for their requirement of yarn for one month at a time.
- List of weavers to whom yarn is given against previous indent should be submitted by Cooperative Societies, SHGs and JLGs while placing the new indent.
- The indent may be placed through e-Dhaga app or through yarn depot as mentioned in the yarn passbook.
- Indent placed through e-dhaga will be directly placed to the NHDC while the indent placed at yarn depot will be forwarded to the NHDC by the depot operating agency. The yarn depot will mention the yarn passbook number of each beneficiary in the indent. Indents will be accepted along with 10% advance and balanced payment will be collected against delivery.
- The NHDC will tie-up the supplies from the suppliers as per the demand specifications.
- Purchase order & sale invoice will be raised separately by the NHDC. The NHDC will provide sales invoice to yarn depot for collecting the balance payment.
- The beneficiaries should use the yarn under the scheme for the production of cloth on their own handloom.
- Department/Corporations/Apex Societies/Cooperative Societies/SHGs/JLGs should supply the yarn under the scheme to their member societies/weavers directly enrolled under them by passing on the benefits of the scheme to them in full.

c) Training / Capacity building of administrators / facilitators:

PFMS (EAT) Module training is given to avail all central assistance. DRISHTI dashboard for monitoring CPSE conclave Action Plans.

d) IEC activities: Information, Education and Communication (IEC) programmes aims to increase publicity of the implementing agency NHDC. The NHDC should widely publicize the Yarn Supply Scheme. Focused publicity of the scheme will be done through print and electronic media in vernacular languages, social media, printing and distribution of pamphlets and hand bills, posters, wall paintings and Buyer-Sellers Meets etc. For this purpose, the NHDC will get the annual media plan approved from the Development Commissioner for Handlooms. The benefit of the yarn supply scheme is available to Individual Weavers, Agency in which weaver are members i.e. Self Help Groups(SHG), Joint Liability Groups(JLGs) and Cooperative Societies.

e) Asset / Service creation & its maintenance plan: N/A

f) Benefits (individual, community): The benefits of the scheme percolates directly to handloom weavers and handloom weavers' community.

g) Convergence with scheme of own Ministry / Department or of other Ministry / Department: There is no such schemes in other Ministry/Department to which this scheme could be converged. Therefore convergence of this scheme with other scheme of this Department or other Ministry/department is ruled out.

h) Gaps in achievement of outcome: Any gaps in scheme, attributed to absence of intervention / non- performance of existing intervention etc are to be evaluated by evaluators within the given architecture of the scheme.

- i) **Key Bottlenecks & Challenges:** The evaluating agency should focus on financial and administrative aspect of the scheme and indicate bottleneck & challenges if any, for benefits of ultimate beneficiary the handloom sector.
- j) **Input Use Efficiency:** The agency may seek to evaluate the requirement and allotment of manpower for effective implementation of the scheme in order to increase input use efficiency within the scope of scheme guidelines.

9. OBSERVATION AND RECOMMENDATIONS

- a) **Thematic Assessment:** Thematic assessment should focus on accountability, role, function, involvement/support of the NHDC. Cross cutting themes cannot be assessed, as architecture of the scheme hardly have any scope for generation of primary data due to indirect benefit to handloom weavers.
- b) **Externalities:** The agency should see if any best practices were replicated in similar kind of scheme and if yes, give the details of the best practices.

10. CONCLUSION-

- a) **Issue & Challenges:** The evaluating agency should bring out issues and challenges before the Govt. in protection of interests of handloom weavers through implementation of this scheme.
- b) **Vision for the future:** The evaluating agency should envision forceful impact of this scheme to ensure protective environment around the handloom weavers engaged in production /manufacturing of reserved articles to earn a livelihood in handloom sector.
- c) **Recommendation for scheme with reasons:**

The importance of scheme are to be recommended / evaluated by evaluation agency and recommendations may be provided in any of the following categories (a) continue in existing form (b) continue with some modification (c) scale up the scheme(Financial/Physical/both) (d) Scale down the scheme (e) Close (f) Merge with another scheme as sub-scheme/component. etc are to be evaluated in perception of livelihood & interest of millions of handloom weavers and rich cultural heritage of India from the encroachment by evaluator.

11. APPENDICES:

- Output-Outcome Framework – Annexure –XII
 - State Wise Yarn Depot and NHDC Yarn Ware Houses – Annexure – XIII
 - Detailed Demand for Grant(DDG 2019) of Yarn Supply Scheme- Annexure –XIV
- ANNEXURE –I**

PROPOSAL SUBMISSION FORM

[Location, Date]

To:

Deputy Development Commissioner(Handlooms)
Room No. 55 A.
Office of DC Handloom

Udyog Bhavan, Maulana Azad Road
New Delhi

Sir,

We, the undersigned offer for appointing eligible agency for evaluation of the Central Sector Scheme for appointing agency for evaluation study of the implementation of yarn supply scheme is being implemented in accordance with your Request for Proposal dated [Date]. We are hereby submitting our Proposal.

We understand you are not bound to accept any proposal you receive.

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

Email:

Name of Contact Person:

Email:

Telephone:

Mobile:

Fax:

Address:

DISCLAIMER

1. Though adequate care has been taken in preparation of this Request for Proposal (RFP) document, the Consultancy Company / Firm submitting detailed techno- commercial proposals in response to this RFP should satisfy itself that the information provided in the RFP document is complete in all respects.
2. Office of Development Commissioner for Handlooms, Ministry of Textiles does not make any representation or warranty as to the accuracy, reliability or completeness of the information in this Request for Proposal document.
3. Neither O/o D. C. Handlooms nor its employees will have any liability to any prospective Consultancy Company/ Firm or any other person under the law of contract, tort, the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this Request for Proposal document, any matter deemed to form part of this Request for Proposal document, the award of the Assignment, information or any other information supplied by or on behalf of D. C. Handlooms or their employees, to any consultant or otherwise arising in any way from the selection process for the Assignment.
4. Office of Development Commissioner for Handlooms, reserves the right to withhold or withdraw the process at any stage with intimation to all who submitted the Request for Proposal Application.
5. Office of Development Commissioner for Handlooms, reserves the right, without any obligation or liability, to accept or reject any or all the bids at any stage of the process, to cancel or modify the process or change/modify/amend any or all provisions of this Request for Proposal Document, at any time, without assigning any reason whatsoever.

PRE-QUALIFICATION/TECHNICAL BID

(To be submitted in Firm's own letter head)

| Sr. No. | Description of Facts | Documents to be enclosed / Information to be shared |
|---------|--|---|
| 01 | Name of Agency | |
| 02 | Location of head office and own field offices | |
| 03 | Name of the Authorized persons, who may sign on the tender documents | |
| 04 | Full Communication (Postal) address of the Agency/ Firm | |
| 05 | Telephone Nos. Office | |
| 06 | Telephone Nos. Residence | |
| 07 | Mobile No: | |
| 08 | e-mail id | |
| 09 | Legal Status: Please specify as to whether Agency is a sole proprietorship or partnership firm or company (Pvt. Or Public) or any other form etc. | |
| 10 | Date of incorporation of Agency | |
| 11 | GST No. | Yes/No |
| 12 | Permanent Account Number(PAN) | Yes/No |
| 13 | Annual Turnover for the last 3 years. (Please attach the proof of audited profit & loss account as well as balance sheet of each year, duly signed by the authorized person and stamped by seal of Agency). | Yes/No |
| 14 | Accepted the terms and conditions of the said tender notice. | Yes/No |
| 15 | Whether Agency or any other entity with which any of its Director/Partner or proprietor etc. are / have been associated or any Director/Partner etc. had ever been convicted for any offence by any court of law at any point of time. Give details, if any. | Yes/No |
| 16 | Whether Agency and or its Directors/Partners etc. are black listed by any Government Departments/ Organizations as on date. Give Details , if any | Yes/No |
| 17 | Approach, Methodology and detailed work/Activity Plan. | Yes/No |
| 18 | Details of Earnest Money Deposit (Enclose DD/BG) | DD / BG No. |
| | | Date |
| | | Issuing bank |
| | | Branch |
| | | Amount |

This is to certify that I/we before signing this bid have carefully read the contents of the Bid Document and fully understood all the terms and conditions contained therein and undertake myself/ourselves to abide by the same.

I /We hereby declare that the information /facts provided is true, correct and to best of my/our knowledge and belief.

In case any information /facts found to be incorrect, misleading or factually wrong, Office of Development Commissioner for Handlooms is empowered to take any decision /action, as deemed fit.

Note: Please strike out Not Applicable (N/A) against the columns, which does not relate, while filling up the above formats.

Date:

Place:

Signature of Bidder

Name of Bidder

Name of the firm/agency

Seal of Bidder

**RFP ACCEPTANCE LETTER
(To be given on Company Letter Head)**

Date:

To,

Development Commissioner for Handlooms
Office of Development Commissioner for Handlooms
Ministry of Textiles
Udyog Bhawan, New Delhi

Sub: Acceptance of Terms & Conditions of RFP.

RFP No: 6/3/2018-DCH/P&S

Name of RFP / Work: -

RFP for appointing Survey Agency for “appointing Agency to conduct Evaluation study of the Implementation of Yarn Supply Scheme (YSS) in the country during 2017-18 to 2019-2020”.

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned ‘RFP/Work’ from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract ,

without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

**FORMAT FOR POWER OF ATTORNEY FOR THE AUTHORISED SIGNATORY
(To be submitted in Firm's own letter head)**

RFP No: **6/3/2018-DCH/P&S**

To,

Development Commissioner for Handlooms
Office of Development Commissioner for Handlooms
Ministry of Textiles
Udyog Bhawan, New Delhi

Dear Sir,

With reference to RFP No. **6/3/2018-DCH/P&S** we hereby, authorize the following person as authorized signatory to carry out necessary bid formalities with Office of Development Commissioner for Handlooms with reference to this RFP and authorize to sign the bid documents and contract/ agreement with Office of Development Commissioner for Handlooms.

Thanking you,

Yours faithfully

Place:

Date:

(Signature with Company's seal)

Name:

Designation:

U N D E R T A K I N G O N B L A C K L I S T I N G
(To be submitted in Firm's own letter)

It is certified that my firm/agency/company has never been black listed by any of the Departments/Autonomous Institutions/Universities/Public Sector Undertaking of the Government of India or State Government and no criminal case is pending against the said firm/agency as on date.

Signature of the Bidder:

Place:

Name of the Signatory:

Date:

Name of the Firm/agency:

Seal of the Firm/Agency:

Outline of Relevant Experience

| | |
|---|-------------------------|
| Project Title: <i>(Attach separate sheet for each project)</i> | |
| Name & Address of the Client: | Duration of Assignment: |
| Type of Project: | |
| Start Date(month/year): | End Date(month/year): |
| Narrative Description of Project: | |
| Description of Actual Services provided by your staff within the assignment: | |
| Relevance of the assignment | |

* Please attach copies of work completion certificate.

Approach, Methodology and Detailed Work Plan

- a. Approach and Methodology**
- b. Work Plan**

** Please attach a separate sheet for work plan if space is not enough*

Bid Security Form

To
PAO (Textiles),
Ministry of Textiles, GOI
UdyogBhavan,
New Delhi-110011

FORMAT OF BID BOND (EMD)

Whereas (hereinafter called “the Bidder”) has submitted its bid dated.....for the providing of vide Tender No.
Dated

..... KNOW ALL MEN by these presents that WE OFhaving our registered office at (hereinafter called “the Bank”) are bound upto Development commissioner (Handlooms)(hereinafter called “the Purchaser”) in the sum of Rs..... for which payment will and truly to be made of the said Purchaser, the Bank binds itself, its successors and assigns by these present.

THE CONDITIONS of the obligation are:

- i. The Bidder withdraws their Bid during the period of Bid validity specified by them on the Bid letter form.
- ii. During the bid process, if a Bidder indulges in any such deliberate act as would jeopardize or unnecessarily delay the process of bid evaluation and finalization. The decision of the client regarding forfeiture of the Bid Security shall be final & shall not be called upon for question under any circumstances.
- iii. Violates any of such important conditions of this RFP document or indulges in any such activity as would jeopardize the interest of the DC(Handlooms).
- iv. Bidder does not respond to requests for clarification of their Bid.
- v. Bidder fails to co-operate in the Bid evaluation process.
- vi. In case of a successful Bidder, the said Bidder fails:
 - to sign the Contract Agreement in time; or
 - to furnish Performance Guarantee, in accordance with the instruction to bidders.

The decision of the client regarding forfeiture of the Bid Security shall be final & shall not be called upon question under any circumstances.

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the purchaser having to substantiate its demand, provided that in its demand, the purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including THIRTY (30) days after the Period of bid validity and any demand in respect thereof should reach the Bank not later than the specified

date/dates. However, if the Bidder agrees to extend validity of its Bid but does not commensurately extend validity of the EMD till 15 days before original expiry of the same, the Purchaser may either forfeit the EMD or ask the Bank to extend validity of the Bank Guarantee, in the latter situation, the Bank shall comply with such a request of extension.

Signature of the Bank Authority

Name

Signed in Capacity of :

Full address of Branch:

Tel No. of Branch:

Fax No. of Branch:

Name & Signature of witness

Address of witness

Performance Bank Guarantee

To
Development commissioner (Handlooms),
Ministry of Textiles, GOI
UdyogBhavan,
New Delhi-110011
(With due stamp duty if applicable)

OUR LETTER OF GUARANTEE No. : _____

In consideration of Development commissioner (Handlooms), having its office at New Delhi-110011 (INDIA) (hereinafter referred to as “DC(Handlooms)” which expression shall unless repugnant to the content or meaning thereof include all its successors, administrators and executors) and having entered into an agreement dated _____/issued Purchase Order No. _____ dated _____ with/on M/s _____ (hereinafter referred to as “Agency” which expression unless repugnant to the content or meaning thereof, shall include all the successors, administrators, and executors).

WHEREAS the Service Provider having unequivocally accepted to carry out the task as per terms and conditions given in the Agreement dated _____ /Work Order No. _____ dated _____ and DC(Handlooms) having agreed that the Agency shall furnish to DC(Handlooms) a Performance Guarantee for the faithful performance of the entire contract, to the extent of 10% (ten percent) of the value of the Work Order i.e. for _____.

We, _____ (“The Bank”) which shall include OUR successors, administrators and executors herewith establish an irrevocable Letter of Guarantee No. _____ in your favor for account of _____ (Agency) in cover of performance guarantee in accordance with the terms and conditions of the Agreement/Work Order.

Hereby, we undertake to pay up to but not exceeding _____ (say _____ only) upon receipt by us of your first written demand accompanied by your declaration stating that the amount claimed is due by reason of the Agency having failed to perform the Agreement and despite any contestation on the part of above named Agency.

This guarantee will remain in force up to date of validity and any demand in respect thereof should reach the Bank not later than the specified date/dates. However, notwithstanding anything else contained to the contrary in this Guarantee, if the service provider does not submit the fresh performance bank guarantee till 15 days before expiry of this performance bank guarantee, the Purchaser may either forfeit the guarantee or ask the Bank to extend validity of the Bank Guarantee. In the latter situation, the Bank shall comply with such a request of extension.

Authorized Signature

Manager Seal of Bank

ANNEXURE – X

Format for Seeking Clarifications, Submitting Queries / Suggestions for the Pre Bid Conference

RFP No. : 6/3/2018-DCH/P&S

Name of the Company:

Name of the Concerned Person:

| SI No Reference | No. of the RFP | Clause/ Section of the RFP | Page No | Query / Suggestion |
|------------------------|-----------------------|-----------------------------------|----------------|---------------------------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |

Name and Signature

Of the Bidder's Representative

**FINANCIAL BID UNDERTAKING
(To be submitted in Firm's own letter head)**

RFP No:- 6/3/2018-DCH/P&S

From: (Full Name and address of the bidder)

Dear Sir,

1. I submit the Financial Bid for and related activities as envisaged in the bid document.
2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
3. I offer at the rates as indicated in the Financial bid (BOQ), inclusive of the financial quotes should cover the entire cost including visit to premises, data entry, training the staff / data entry operators, travels & allowances, all resource cost etc. The cost quoted should be inclusive of GST and other applicable taxes.

Yours faithfully

(Signature of the Authorized Representative)

Place:
Signatory_____

Name of the

Date:
Firm/Agency_____

Name of the

Seal of the Firm/Agency_____

Output-Outcome Framework

| Outputs 2019-20 | | | Outcomes 2019-20 | | |
|--|--|-----------------------|---|---|---|
| Output | Indicators | Target 2019-20 | Outcomes | Indicators | Target 2019-20 |
| To provide financial assistance to access to yarn to weavers and organization. | Amount of Freight reimbursement for transportation of yarn + Depot Charges | 40.00 Crore | To facilitate regular supply of yarn to the handloom weavers across the country | Number of handloom weavers who have gained access to yarn supply | Regular supply of yarn to handloom weavers leading to continuous employment generation to handloom weavers. |
| | No of weavers covered to receive the financial assistance | 5.15 Lac Handlooms | | Percentage of handlooms covered who have gained access to yarn supply (Number of handloom covered / Total number of working Handlooms) | 24% |
| | Number of complaints successfully processed | 100% | | | |

Annexure -XIII

State Wise Yarn Depot and NHDC Yarn Ware Houses

| S.No | Name of States | Number of Yarn Depot | No. of NHDC Ware Houses |
|------------------|-----------------------|-----------------------------|--------------------------------|
| 1 | Andhra Pradesh | 75 | 2 |
| 2 | Bihar | 1 | 1 |
| 3 | Chhattisgarh | 3 | 1 |
| 4 | Delhi | 0 | 0 |
| 5 | Gujarat | 7 | 1 |
| 6 | Haryana | 4 | 1 |
| 7 | Himachal Pradesh | 9 | 1 |
| 8 | J&K | 2 | 1 |
| 9 | Jharkhand | 1 | 1 |
| 10 | Karnataka | 28 | 1 |
| 11 | Kerala | 25 | 2 |
| 12 | Madhya Pradesh | 11 | 1 |
| 13 | Maharashtra | 2 | 1 |
| 14 | Orissa | 41 | 2 |
| 15 | Pondicherry | 2 | 0 |
| 16 | Punjab | 0 | 0 |
| 17 | Rajasthan | 3 | 1 |
| 18 | Tamilnadu | 166 | 2 |
| 19 | Telangana | 23 | 1 |
| 20 | Uttar Pradesh | 100 | 4 |
| 21 | Uttrakhand | 5 | 1 |
| 22 | West Bengal | 49 | 3 |
| NER State | | | |
| 1 | Arunachal Pradesh | 4 | 1 |
| 2 | Assam | 15 | 10 |
| 3 | Manipur | 48 | 2 |
| 4 | Meghalaya | 2 | 1 |
| 5 | Mizoram | 5 | 1 |
| 6 | Nagaland | 1 | 1 |
| 7 | Sikkim | 1 | 0 |
| 8 | Tripura | 8 | 2 |
| Total | | 641 | 46 |

Detailed Demand for Grant(DDG 2019) of Yarn Supply Scheme

| S.No | Head | Description | Amount (Rs. In crore) |
|--------------------|----------------------|----------------------|------------------------------|
| 1 | 2851.00.103.48.03.31 | General | 96.70 |
| 2 | 2851.00.789.54.03.31 | SCSP | 50.00 |
| 3 | 2851.00.796.54.03.31 | STSP | 40.00 |
| 4 | 2552.00.226.14.03.31 | NER | 8.00 |
| 5 | 2851.00.103.48.03.28 | Professional Service | 0.30 |
| Grand Total | | | 195.00 |